



Narasu's Sarathy Institute of Technology

Approved by AICTE | Accredited By NAAC | Affiliated to Anna University

Salem, Bengaluru Highway NH - 7, Poosaripatty, Kadayampatty Taluk, Salem - 636305.

Admin Office: 93449-72274, Admission Cell: 93449-72275, 73977-56003,
admin@nsit.edu.in, www.nsit.edu.in

Nature of Meeting	: IQAC Meeting	Document ID	: 2021-2022/EVEN/IQAC
Venue	: IQAC Hall	Academic year	: 2021-2022
Schedule Date	: 09.05.2022	Time	: 10.30 A.M

IQAC Members

Member from Management	: Thiru.G.PRABAKARAN	Management
Chairperson	: Dr.V.MUNUSAMI	Head of the Institution
Administrative office	: Mr.PANEERSELVAM	Administrative office
Teachers	: Dr.M.POONGUZHALI	HOD/ECE
	: Mr.D.JAYAPRAKASH	HOD/CSE
	: Dr.S.SARAVANAN	HOD/IT
	: Mr.T.SUDHAKAR	HOD/MECH
	: Mr.S.LOKESH	HOD/CIVIL
	: Dr.M.GEETHA	HOD/S&H
Nominee from local society	: Mr.M.VELU, President Village Panchayat Poosaripatti.	LOCAL SOCIETY
Nominee from Students	: Ms.K.ABIRAMI	IV YEAR /EEE
Nominee from Alumni	: Mr.P.VAIRAVEL	ALUMNI (2021-Batch)
Nominee from Employers	: Mr .C.CHANDRASEKHAR Senior Vice President Virtusa, Bangalore	EMPLOYER
Nominee Industrialists	: Mr.R.SUNDERAM CEO, Aerospace Engineers Pvt Ltd. Salem,Tamil Nadu	INDUSTRIALISTS
Nominee Stakeholders	: Mr.M.MADESH F/o.M.Parthasarathy/I year-CSE	PARENT
Coordinator of the IQAC	: Dr.K.ARUTSELVAN	COORDINATOR

Chairperson of the IQAC, Welcomed the members of IQAC
The following agenda were taken for discussion one by one

S.No.	Agenda	Discussion	Action Taken
1.	Academic Activities	Class Committee Meeting & Project Review	1. Discussed about Class Committee Meeting & Project review 2. Reviewed TNSCST Selected Projects
2.	Orientation Programme	Induction	1. The 14th First Year Inauguration ceremony was celebrated on 20.10.2021. Report was reviewed. 2. Induction Program feedbacks were Reviewed.
3.	Internship Industrial & Field Visit	Certificate/Report	1. Internship participation Certificates & reports are reviewed. 2. Necessary guidelines are given to HODs to enrich the Internship culture in the department. 3. Our students visited various industries such as Aavin Salem Dairy, Thermal Power station, IROID systems, Real Tech Systems, etc., 4. Reviewed Industrial Visit Reports and Acknowledgments from the industries. 5. HODs are insists to identify the industries for academic year 2022-23(ODD)
4.	Anna University Examination	Result Analysis	1. Discussed about Nov-Dec 2021-22 Result analysis.
5.	Curricular & Extra Curricular Activities		1. HoDs are instructed to follow-up the Workshop, Seminar, Conference, etc.
6.	MOUs/ VACs	MoU, Grants/Fund, CoE, Value Added Course, Chapters, Professional body activities	1. HoDs are insisted to sign minimum 2 MoU per department and conduct events under signed MoU. 2. Discussed About 2022-23 TNSCST projects titles and ideas of each department. 3. HoDs are insisted to plan 1 Centre for Excellence per department. 4. All the Departments get approval for Value Added Course. Reports are reviewed.
7.	NAAC	Meeting	1. AQAR 2020-21 Review report are discussed 2. AQAR 2021-22 Progressing Discussed in criteria wise.
8.	NBA	CO/PO attainment	1. Through NBA coordinator all department course files are verified as per NBA formats.
9.	ERP	Updating	1. HoDs are insisted to update all details in ERP software properly.(Update the student data, timetable , Assessment test)
10.	EDC	Programmes	2. EDC organized various programmes for students skill development. Reports are reviewed.

11.	NSS/NCC/YRC	Camp	<ol style="list-style-type: none"> 1. Discussed about NSS & NCC unit organized various vaccination camp & seven days special camp. Reports are reviewed. 2. Special Eye camp Reports are reviewed.
12.	Placement Training	Placement Achievements	<ol style="list-style-type: none"> 1. Principal congratulated to Placement & Training Cell for successful completion of campus drives. 2. Mr.Mohan, P&T Cell is happily announced the students placement records in company wise
13.	Audit	Energy Audit & Green Audit	<ol style="list-style-type: none"> 1. Department of Electrical & Electronics Engineering organized Energy audit & Green audit on —Energy Management & Audit for EEE students on 29.03.2022 by Dr.T.Logeswaran, AP(SRG)/EEE & Dr.V.Sundar,AP(SRG)/EEE the experts from Kongu Engineering College, Perundurai. Reports are reviewed. 2. 2.Improvement factor are discussed (LED ,Green Coverage area)
14.	Professional body Activities	ISTE/IEEE/IEI	<ol style="list-style-type: none"> 1. Planned for Inaguration of Indian Society for Technical Eucation (ISTE) —Student Chapter on 23.05.2022 by Dr.A.Sankara Subramanian, (Chairman, ISTE Tamilnadu, Salem), Principal, GRG Polytechnics College, Coimbatore 2. IEEE Students Chapter was inaugurated on 23.03.2021 in the presence of Dr.T.Muthumanickam Professor & Head/ECE, Vinayaka Mission's Kirupananda Variyar Engineering College. 3. HoDs are insisted to start the department chapters from IEI, IEEE, ISTE etc 4. Reviewed Professional body Activities.
15.	Symposium	Reports	<ol style="list-style-type: none"> 1. Planned for National Level Technical Symposium for various Departments are Struttura– Civil, Srishti – CSE & IT, Anuttara - ECE, Agni- EEE and Spandana-Mechanical on 17.05.2022.
16.	Cell/Club	Activities	<ol style="list-style-type: none"> 1. Planned NSIT Ignite club an Intra college —Project Expo-RISE'22 on 26.05.2022. 2. Science and Humanities in association with PEN-Poovaiyar Empowerment Association organized an online Guest Lecture on —An initiative for Women Empowerment on 28.01.22 by Mrs. Maheshwari, Founder, Hayagreeva Academy. Reports are reviewed. 3. Science Club, Maths Club, English Club were organized various activities reports are reviewed.

17.	IIC/Smart India Hackathon	Activities	<p>1. Institution Innovation Council organized an Impact Lecture Session on —IPR: Drafting & —Innovations and Creative Thinking in Research & Development on 14.10.2021. Dr.G.Mathan, M.E.,Ph.D., Manager R&D, Mahindra & Mahindra Ltd, Chennai and Dr.Arumugam Mahamani, M.E.,Ph.D., Professor & Dean R&D, Vemu Institute of Technionology, Chittor are invited as chief guests for this occasions. Reports are reviewed.</p> <p>2. Smart India Hackathon(SIH) team preliminary reviews are conducted.</p>
18.	Cultural/ Others annual events	Placement Day, Graduation Day, Alumni Meet, Cultural & Sports	<p>1. Placement Day is conducted on 30.04.2022.</p> <p>2. Graduation Day is planned on 15.05.2022.</p> <p>3. Alumni Meet is planned on 15.05.2022.</p> <p>4. Cultural Day & Sports Day are planned on last week of May 2022.</p> <p>Feedback and Improvement factors are discussed in the meeting.</p>

IQAC Coordinator gave vote of thanks and conclude the meeting.

Prepared By:

S. Jayapriya
(S. JAYAPRIYA, AP/CE)

S. M. L.
10/5/2022
IQAC COORDINATOR
Coordinator

Internal Quality Assurance Cell (IQAC)
Narasu's Sarathy Institute of Technology,
Salem-636 305.



V. Munusami
10-05-22
IQAC-CHAIRPERSON

Dr. V. MUNUSAMI, M.E., Ph.D., MISTE., FIE.,
PRINCIPAL
Narasu's Sarathy Institute
of Technology
Poosaripatty, SALEM-636 305.



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Nature of Meeting	: IQAC Meeting	Document ID	: 2021-2022/EVEN/IQAC
Venue	: IQAC Hall	Academic year	: 2021-2022
Schedule Date	: 28.02.2022	Time	: 10.15 A.M

IQAC Members

Member from Management Chairperson	: Thiru.G.PRABAKARAN	Management
	: Dr.V.MUNUSAMI	Head of the Institution
Administrative office	: Mr.PANEERSELVAM	Administrative office
Teachers	: Dr.M.POONGUZHALI	HOD/ECE
	: Mr.D.JAYAPRAKASH	HOD/CSE
	: Dr.S.SARAVANAN	HOD/IT
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Nominee Industrialists	: Mr.R.SUNDERAM CEO, Aerospace Engineers Pvt Ltd. Salem, Tamil Nadu	INDUSTRIALISTS
Nominee Stakeholders	: Mr.M.MADESH F/oM.Parthasarathy/I year-CSE	PARENT
Coordinator of the IQAC	: Dr.K.ARUTSELVAN	COORDINATOR

Chairperson of the IQAC, Welcomed the members of IQAC
The following agenda were taken for discussion one by one

S.No.	Agenda	Discussion	Action Taken
1.	Academic Activities (Even Semester 2021-2022)	Department Academic Calendar, Timetable, Theory hours, Lab hours, Projects, Lecture Notes, Club Activities, Course file, Students & Staff participation and Fees detail	<ol style="list-style-type: none"> 1. HoDs are insisted to submit the academic calendar with department activities on or before 02.03.2022. 2. HoDs are informed to complete and submit the department timetable on or before 02.03.2022. 3. HoDs and staff members are asked to conduct the theory & lab hours properly as per schedule. 4. Staff members are insisted to conduct the lab hours effectively. 5. Staff members are informed to give the lab manual to students in first laboratory classes and check the observation & record during lab hours is mandatory. 6. Staff members are insisted to conduct Viva voice for students during lab hours is mandatory. 7. Project coordinators are instructed to conduct periodical review for final year projects and enrich project activities in the campus. 8. Staff members are instructed to prepare notes for all the 5 units and given to students mandatory. 9. HoDs and staff members are instructed to conduct the club activities under the guidance of Placement & training Cell for students to enrich their knowledge in them respective field.
		Department Academic Calendar, Timetable, Theory hours, Lab hours, Projects, Lecture Notes, Club Activities, Course file, Students & Staff participation	<ol style="list-style-type: none"> 10. Course file verification conducted from 21.02.2022 to 25.02.2022 and experts comments are incorporated in the course file which verified by the concerned department HoDs. 11. Staff members are insisted to motivate the students to attend curricular & extra curricular activities for the Academic Year 2021-22(Even). 12. All staff members are instructed to attend FDP, Certification Course, and Industrial trainings.

2.	Anna University Examination (Practical)	Examination Schedule, Laboratory & No Due Clearance	<ol style="list-style-type: none"> 1. Practical Examination scheduled for II, III & IV year students from 10.03.2022 to 15.03.2022. 2. HoDs are instructed to maintain lab & laboratory requirements for practical examination. 3. HoDs are instructed to ensure the clearance of the No Due for the Odd Semester 2021-22.
3.	Placement	Placement Achievements	<ol style="list-style-type: none"> 1. Principal congratulated to Placement & Training Cell for successful completion of 52 campus drives. 2. Mr.Mohan, P&T Cell is happily announced the students placement records & salary packages.
4.	NBA	Accreditation	<ol style="list-style-type: none"> 1. Mrs.Subashini, AP/CSE & Mr.Srinivasan, AP/EEE are informed to take necessary steps for apply NBA Accreditation on September 2022. 2. Department of CSE & EEE are instructed to maintain last 3 years data for NBA Accreditation Properly.
5.	NAAC	Target for AQAR AY 2021-22	<ol style="list-style-type: none"> 1. AQAR plan for AY 2021-22 is discussed with all HoDs and Staff members. 2. Criteria in-charges are insisted to carry out the corrections in the AQAR 2020-21. 3. All the 7 Criteria's are reviewed with respective Criteria in-charges and planned to conduct activities for the Academic Year 2021-22(Even).
6.	Any other	Audit, ERP Software, Event Report, Dress Code & Graduation Day	<ol style="list-style-type: none"> 1. HoDs are informed to submit the audit report on 28.02.2022. 2. HoD/CSE & Mrs.Kokila, AP/CSE are insisted to upload all documents and maintain ERP software properly. 3. HoDs & Staff members are instructed to submit the conducted event report to IQAC, Narasu's Time Report & Website updation. 4. Staff members are informed to follow proper dress code for students is mandatory. 5. Graduation Day is plan to conduct by Virtual after confirmation of Chief Guest.

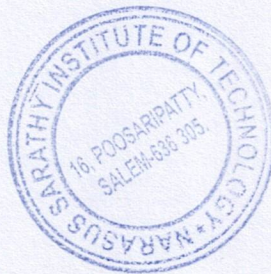
Gallery



11/3/2022
IQAC COORDINATOR

Dr. K. ARUTHSELVAN
Coordinator
Internal Quality Assurance
Narasu's Sarathy Institute of Technology,
Salem-636 305.

S. Jayapriya
PREPARED BY
(S. JAYAPRIYA)



01/03/22
IQAC-CHAIRPERSON

Dr. V. MUNUSAMI, M.E., Ph.D., MISTE., FIE.,
PRINCIPAL
Narasu's Sarathy Institute
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Nature of Meeting	: IQAC MEETING	Document ID	: 2020-2021/ NSIT/IQAC
Venue	: IQAC HALL	Academic year	: 2021-2022
Schedule Date	: 19.09.2021	Time	: 2.00 P.M.

IQAC Members

Member from Management	: Thiru.G.PRABAKARAN	Management
Chairperson	: Dr.V.MUNUSAMI	Head of the Institution
Administrative office	: Mr.PANEERSELVAM	Administrative office
Teachers	: Dr.M.POONGUZHALI	HOD/ECE
	: Dr.M.RAMESHKUMAR	HOD/CSE
	: Dr.S.SARAVANAN	HOD/IT
	: Dr.M.SENTHIL	HOD/MECH
	: Mrs.A.PREMALATHA	HOD/Civil
	: Dr.M.GOWTHAMA MOORTHY	HOD/S&H
Nominee from local society	: Mr.M.VELU	LOCAL SOCIETY
Nominee from Students	: Mr.R.S.KAMALAKANNAN	III YEAR /ECE
Nominee from Alumni	: Mr.P.VAIRAVEL	ALUMNI
Nominee from Employers	: Mr C.CHANDRASEKHAR Senior Vice President Virtusa, Bangalore	EMPLOYER
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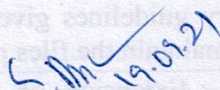
S.No.	Agenda	Discussion	Action Taken
1.	Academic activities	Examination/ Material/ Course file verification	<ol style="list-style-type: none"> 1. Discussed about effective utilization of E-Book during examination. 2. Course files verification done by HODs from 01.09.2021 to 04.09.2021. Reports are verified.
2.	Website	Website updating	<ol style="list-style-type: none"> 1. Website update meeting conducted on 06.06.2021 with department website in-charges and overall coordinator. 2. Necessary guidelines given to coordinator to maintain the website effectively.
3.	Faculty Development Programme (FDP)	NPTEL/ ATAL/ SWAYAM	<ol style="list-style-type: none"> 1. Reviewed Faculty participation rate in FDP conducted by NPTEL/ ATAL/ SWAYAM. 2. Department of ECE organized Five day FDP from 24.05.2021 to 28.05.2021. Report was reviewed. 3. Necessary guidelines given to organizer to enrich the activities in the campus.
4.	IEEE	IEEE students Chapter	<ol style="list-style-type: none"> 1. IEEE students chapter- Madras accepted to publish the our college monthly events in their monthly issue. 2. Reviewed the IEEE professional membership for faculty member. 3. Reviewed the IEEE professional membership for Students. 4. Mrs.DurgaPriya, ASP/English nominated as coordinator to submit the report to IEEE.
5.	Sports	Student Participation in State , Zone level	<ol style="list-style-type: none"> 1. Discussed about Students participation rate in University Zone level sports events. 2. Discussed about Practice match conducted in the campus with Physical Director. 3. Appreciated the Chess team for hold the 3rd place in Anna University Zonal -7 Men Chess Tournament. 4. Appreciated the Chess team for hold the 4th place in Anna University Zonal -7 Women Chess Tournament.

			<ul style="list-style-type: none"> 5. Appreciated the Chess team for hold the 3rd place in Anna University Zonal level. 6. Necessary guidelines given to Physical director to enrich the student participation rate in sports activities.
6.	Field Visit	Internship/Industrial visit	<ul style="list-style-type: none"> 1. First year students are visited Narasu's Spinning mill on 27.02.2021. Reports are reviewed. 2. Guidelines given to arrange Virtual campus tour during pandemic situation.
7.	Examination cell	Open Book examination registration	<ul style="list-style-type: none"> 1. Re-examination registration and reports are verified in the meeting. 2. Reviewed open book examination conduction in April/May 2021. 3. Internal Assessment Reviews were done in the meeting. 4. Reviewed PG Practical examination conduction.
8.	Projects	Major and Mini projects	<ul style="list-style-type: none"> 1. Project coordinator meeting conducted on 22.05.2021 through online mode and discussed about status of mini and major projects completion status. 2. Necessary guidelines given to project coordinator to ensure the quality of the project.
9.	Laboratory/ Other Physical facilities Maintenance	Report Analysis	<ul style="list-style-type: none"> 1. Laboratory and other physical facilities Maintenance meeting conducted on 02.06.2021 with concern in-charges. Report was verified and necessary guidelines given to respective department to maintain the healthy condition of the equipment.
10.	Events/ ICT Academy	Technical quiz, general quiz, National days, Webinar, Certification course & Student interaction session	<ul style="list-style-type: none"> 1. Department of CIVIL conducted one day workshop through online mode on 21.05.2021 and report was reviewed. 2. Department of CSE organized guest lecture through online mode on 21.05.2021 and report was verified. 3. Spelling Bee contest conducted on 21.05.2021 by S&H department. 4. Other department GL, Seminar, Workshops and other events reports also verified with concern in-charges.

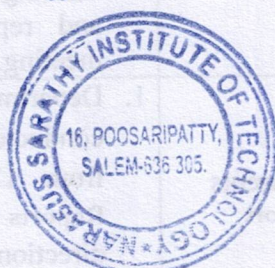
			<p>5. Review the ICT ACADEMY activities and participation rate in the meeting.</p> <p>6. 75th Independence day celebrated at our college campus on 15.08.2021. Competitions were conducted through online mode and reports were verified.</p> <p>7. Teacher's day celebrated at our college campus on 05.09.2021.</p>
11.	AWARDS/ Recognition	AWARDS/ recognition Received	<p>1. Our college has been recognized for exemplary contributions to the society by the District Collector, Salem on 15.08.2021.</p> <p>2. Best Emerging college of the year 2021 received from National Educational Awards & Conference held at Bangalore on 23.09.2021.</p> <p>3. Innovative Approach Towards Placement Training & Outstanding Industry connect award received from National Educational Awards & Conference held at Bangalore on 23.09.2021.</p> <p>4. Best Principal Award 2021 received from National Educational Awards & Conference held at Bangalore on 23.09.2021.</p> <p>5. Reviewed the Awards and appreciations during up to September month</p>
12.	MOU	MOU with AEROSPCE	<p>1. Successfully MOU signed with Aerospace Engineers Private Limited, Salem on 04.09.2021.</p>
13.	NAAC	Strengthen the Criteria's /AQAR preparation	<p>1. AQAR 2018-2019 & 2019-2020 review meeting conducted on 21.05.2021 with Criteria in-charges. Reports were reviewed. Proper direction given to Concern criteria in charges to enrich the documents.</p>
14.	NIRF	NIRF Participation 2021	<p>1. NIRF 2021 Participation discussed.</p> <p>2. NIRF data uploading status verified.</p>
15.	CPD (Centre for professional development)	TNSCST –Student Project	<p>1. Under TNSCST –Student Project scheme – All the departments were submitted project proposal to TNSCST, Chennai. Reports were reviewed.</p>

16.	IIC/ARIIA	IIC Event completion/ Participation & Data uploading in ARIIA Portal.	<ol style="list-style-type: none"> 1. Reviewed IIC events report 2. Necessary instruction given to coordinator to complete the event within stipulated time period. 3. IQAC & IIC jointly conducted IPR: Patent E-Filing on 28.01.2021. 4. Discussed about ARIIA 2021 data uploading and status. 5. Our college Received funding support from MIC/ IIC to conduct impact lecture session. Reviewed Star rating in IIC portal.
17.	Placement	Placement strategies for academic year 2021-2022	<ol style="list-style-type: none"> 1. Department of placement training conducted a meeting with Management, Principal, HODs & Department placement Coordinators on 12.07.2021 and discussed the strategies will be taken to achieve 100% placement in 2021-2022 academic year. 2. Reports and plans are discussed in IQAC meeting with Placement & Training Director.
18.	Conference /Symposium	Organizing Conference / Symposium	<ol style="list-style-type: none"> 1. Symposium conducted for II, III & IV year students on 26.03.2021 & 27.03.2021. Reports was reviewed. 2. Symposium conducted for I year students on 16.04.2021. Report was reviewed.
19.	Anna University Results	April / May & Nov / Dec 2020 Anna University student Ranking list	<ol style="list-style-type: none"> 1. Reviewed Result Pass Percentage & Result analysis of April/May & Nov/Dec 2020.
20.	Narasu's Editorial Team	Staff ,Students Participation & achievements	<ol style="list-style-type: none"> 1. Editorial team meeting conducted on 17.11.21. 2. File verification done at IQAC 3. Necessary guidelines given to the team to maintain the files properly.
21.	Affiliation (AICTE and ANNA University) & AISHE	Extension of Approval(EOA)	<ol style="list-style-type: none"> 1. AICTE - Extension of Approval (EOA) received from AICTE on 26.06.2021. 2. AICTE 360 Degree feedback meeting conducted on 07.06.2021 and reports are verified in the meeting.
22.	Parents Meeting/ Mentoring	Analysis the parents meeting report	<ol style="list-style-type: none"> 1. Department wise Parents meeting conducted through online mode from 17.05.2021 to 22.05.2021. Reports are verified and necessary direction given to HoDs to resolve the issues.

			2. Department wise parents meeting conducted for 2021-2022 academic year ODD semester on 29.08.2021. Report was reviewed.
23.	Resource Person	Resource Person in GL, Seminar, Workshop	1. Review the reports of faculty members acted as a Resource person in various program.
24.	NSS/NCC	NSS camp/NCC unit	1. Discussed about Tree plantation camp & World Earth Day which conducted on 22.04.2021 and report was verified. 2. Discussed about Volunteers enrollment status in NSS. 3. NCC unit functioning and proper direction given to NCC coordinator to enrich the NCC activities in the campus.
24.	COVID-19-Precautions & Social Responsibilities	Steps for preventing Pandemic	1. Our college Donated 300 beds to Special hospital at Salem Steel Plant, Salem during Pandemic situation. 2. College campus is maintained neatly with maintenance team, each floor cleaning every day with sanitizer for avoiding pandemic issue. 3. The Faculty members who are all attending the college for office & University related works instructed to wear mask and gloves.


IQAC Coordinator
Coordinator

Internal Quality Assurance Cell (IQAC)
Narasu's Sarathy Institute of Technology,
Salem-636 305.




IQAC-Chairperson

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Venue	: IQAC Hall	Academic year	: 2021-2022
Schedule Date	: 12.07.2021	Time	: 10.00 A.M

IQAC Members

Member from Management	: Thiru.G.PRABAKARAN	Management
Chairperson	: Dr.V.MUNUSAMI	Head of the Institution
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Nominee from local society	: Mr.M.VELU	LOCAL SOCIETY
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Nominee from Employers	: Mr .C.CHANDRASEKHAR Senior Vice President Virtusa, Bangalore	EMPLOYER
Nominee Industrialists	: Mr.R.SUNDERAM CEO, Aerospace Engineers Pvt Ltd. Salem,Tamil Nadu	INDUSTRIALISTS
Nominee Stakeholders	: Mr.S.SIVARAMAN	PARENT
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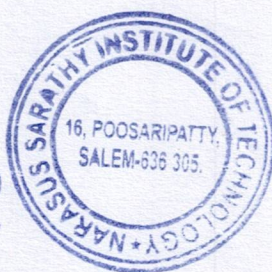
S.No.	Agenda	Discussion	Action Taken
1.	Academic Activities	Through online mode conduct classes	<ol style="list-style-type: none"> 1. As per the directions of the TN Government and Anna University, Online class for the academic year 2021-2022 (ODD) was scheduled from 2nd Week of August 2021. 2. All the HODs are asked to ensure the effectiveness of the online classes and university examinations 3. Faculty members are informed to prepare Course material and Question Bank for their courses and provide them to students. 4. Faculty members are informed to encourage students to use Virtual labs for their lab courses.
2.	Internships	Online Internships	<ol style="list-style-type: none"> 1. Students are encouraged to take up online internships.
3.	Association activities	Cell/Club/Chapter	<ol style="list-style-type: none"> 1. Online programmes are proposed to be conducted for various associations, cells, clubs and student chapters.
4.	Faculty Participation	Journal/FDP/ NPTEL	<ol style="list-style-type: none"> 1. Faculty members were directed to publish at least one paper in Journal indexed in SCI/Scopus/UGC-CARE Journals and submit proposals to the relevant funding agencies. 2. Faculty members were insisted to use innovative practices in teaching like Kahoot, NPTEL Videos, etc., 3. Faculty members were instructed to attend ATAL FDP & participate in NPTEL, SWAYAM, etc.,
5.	Ph.D Registration	Registration	<ol style="list-style-type: none"> 1. Faculty members are motivated to pursue Ph.D programme in their domain for the uplift of the growth of themselves and the institution.
6.	Audit	Academic/ Administrative	<ol style="list-style-type: none"> 1. It is proposed to conduct Academic and Administrative Audit after the pandemic period/ after all the faculty members resumes their work at the institution.
7.	Website	Updation	<ol style="list-style-type: none"> 1. Website shall be updated continuously with all the activities on time to time.
8.	Placement Training	Activities	<ol style="list-style-type: none"> 1. Special attention should be given to the students for coding.

8.	Placement Training	Activities	<ol style="list-style-type: none"> Mock coding contest and group discussion can be conducted. Every department shall aim for good conversion ratio in Day1 Placement. All eligible students have to get placed. Feedback has to be collected from the students after the placement which would be helpful for the next batch of students. Students should be encouraged to get placed in reputed and high salary package companies.
9.	Mentor	Activities	<ol style="list-style-type: none"> Mentors were asked to identify and give real time problems to students as their mini/major projects.
10.	Entrepreneur Development Cell	Activities	<ol style="list-style-type: none"> EDC coordinator is insisted to give awareness and motivate the students and faculty members in each research domain to apply for quality projects through Business Incubation Cell. Also they are informed that efforts should be taken to incubate startups within the campus.
11.	International Conference	Plan	<ol style="list-style-type: none"> Plan to conduct 2 International Conference within this academic year.
12.	NAAC	Target for AQAR AY 2021-22	<ol style="list-style-type: none"> AQAR plan for AY 2021-22 is discussed with all HoDs and Staff members. Criteria in-charges are insisted to carry out the corrections in the AQAR 2020-21.
13.	NBA	NBA Pre qualifier work	<ol style="list-style-type: none"> Through NBA coordinator all department previous semester course files are verified as per NBA formats.
14.	Any Other	Dress Code/ Campus maintenance	<ol style="list-style-type: none"> Staff members are informed to follow proper dress code for students is mandatory. College campus is maintain neatly and each floors are cleaning every day for avoid pandemic issues. The faculty members who are all attending the college for office & University related works instruct to wear mask, gloves and strictly following the safety guidelines.

S.M.L. 13/7/2022
IQAC COORDINATOR

Coordinator

Internal Quality Assurance Cell (IQAC)
Narasu's Sarathy Institute of Technology,
Salem-636 305.



13-7-22
IQAC-CHAIRPERSON

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